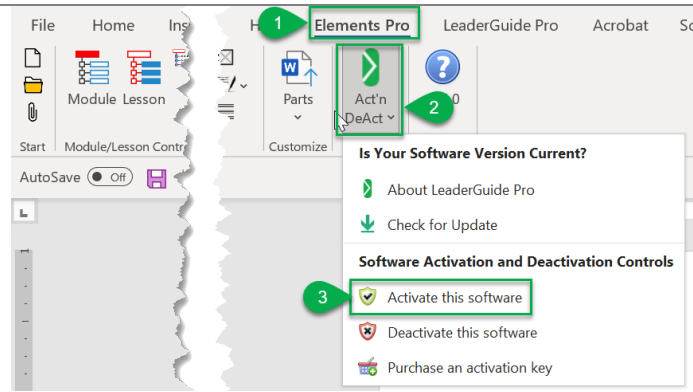


# How to Activate Elements Pro



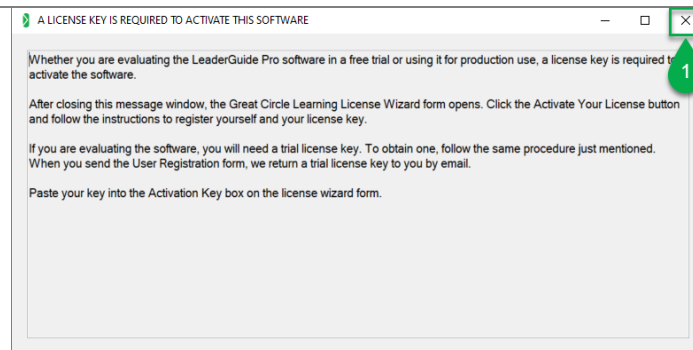
## Activation Key Best Practice

Have the license key for Elements Pro on hand. Feel free to copy it to your clipboard.



## Activate Elements Pro in Microsoft Word

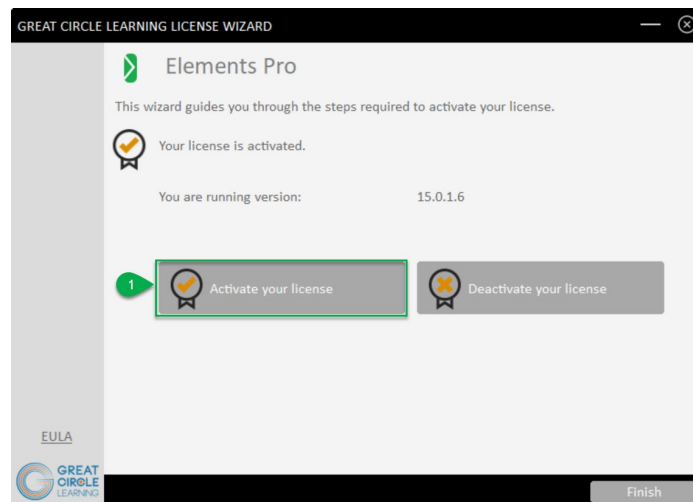
1. Click **Elements Pro** on the Word Ribbon
2. Click on **Act'n DeAct**
3. Select **Activate this software** from the drop-down menu



## First Time Install Message

1. Click **X** to close and open the Activation Wizard

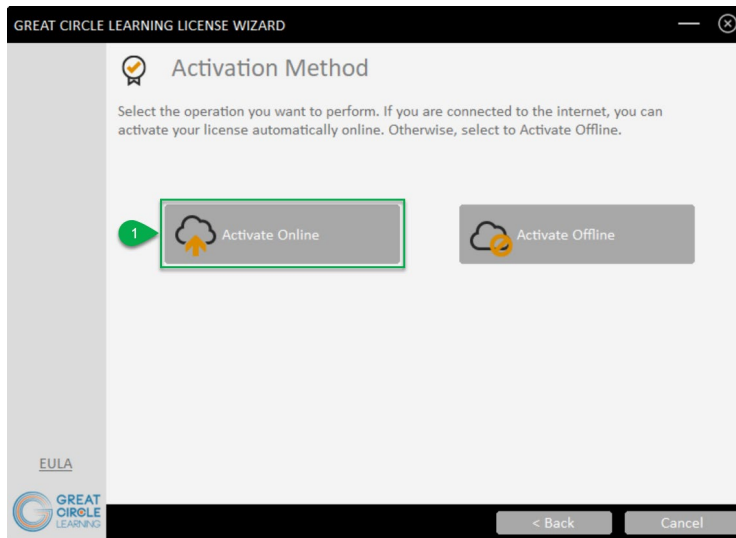
**Note** → This message only appears the first time Elements Pro is activated on a system.



## Activation Wizard

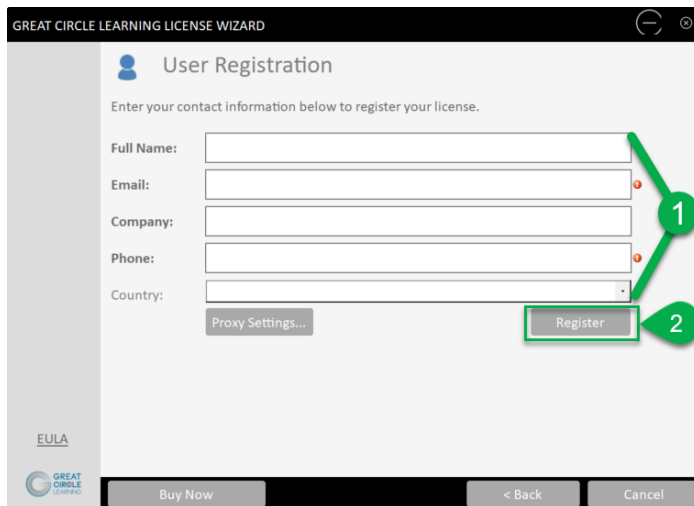
1. Click the **Activate your license** button

# How to Activate Elements Pro



## Activation Wizard

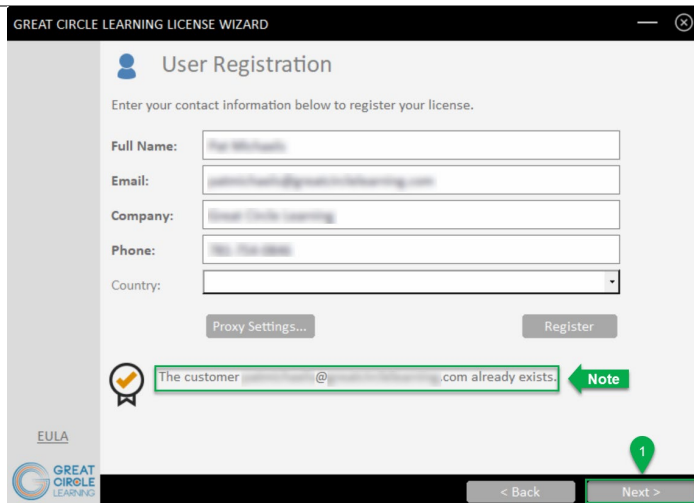
1. Click **Activate Online**



## Complete User Registration

1. Fill Out Prompts
2. Click **Register**

**Note** → Your contact information may already be entered if you have activated Elements Pro before

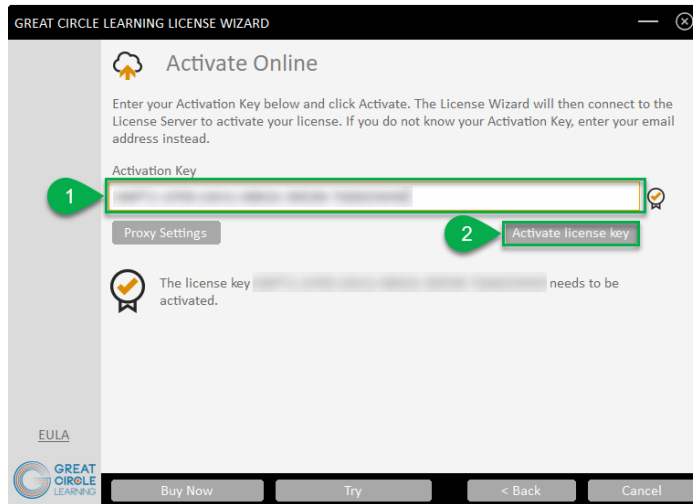


## User Registration Updates

1. Click **Next**

**Note** → You may receive message alerting that the customer already exists.

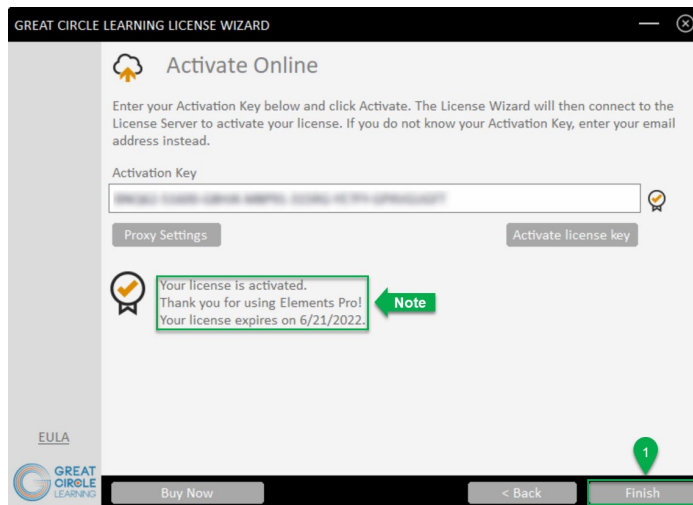
# How to Activate Elements Pro



## Activation Key Entry

1. Paste in Activation Key
2. Click **Activate License Key**

**Note** → An activation key may already be showing if you have used Elements Pro previously. If so, please confirm that it is the correct key.



## Activation Wizard Updates

1. Click **Finish**



## Contact Great Circle Learning With Any Questions

Phone: (239) 389 – 2000

Email: [info@greatcirclelearning.com](mailto:info@greatcirclelearning.com)